



## **FORTHCOMING EXECUTIVE DECISIONS**

**11 January 2016 - 31 July 2016**

**This edition of the list of Forthcoming Executive Decisions supersedes ALL previous Editions**

Published by Democratic Services

This list of Forthcoming Executive Decisions publicises all known decisions which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. Key decisions are marked clearly as such within the list.

Please use the contact details given to let us know your views or to request further information.

## **LIST OF FORTHCOMING EXECUTIVE DECISIONS**

Each week the list of Forthcoming Executive Decisions is updated where there are additions, deletions or amendments to be made. Although Kent County Council aims to include all known decisions, statute requires that all Key decisions must be publicised in this way.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not included in the Policy Framework (Constitution Appendix 3) or significant changes to established policies
- (c) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the list helps the Council to programme its work and ensures compliance with the ‘Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) regulations 2012.

The list outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been

taken, a copy of the Record of Decision will also be published on the Council's website. Paper copies will be made available by contacting Louise Whitaker (telephone 01622 694433 or email [louise.whitaker@kent.gov.uk](mailto:louise.whitaker@kent.gov.uk)).

<b>The Kent County Council Cabinet Members are:</b>	
Mr Paul Carter	Leader of the Council
Mr John Simmonds	Cabinet Member for Finance & Procurement
Mr Matthew Balfour	Cabinet Member for Environment and Transport
Mr Gary Cooke	Cabinet Member for Corporate and Democratic Services
Mr Mark Dance	Cabinet Member for Economic Development
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Health
Mr Roger Gough	Cabinet Member for Education & Health Reform
Mr Mike Hill	Cabinet Member for Communities
Mr Peter Oakford	Cabinet Member for Specialist Children's Services
Mr Bryan Sweetland	Cabinet Member for Environment, Highways & Waste

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

## FORTHCOMING EXECUTIVE DECISIONS LIST SUMMARY

Summary of all forthcoming executive decisions in date order

Date	Subject Matter	Decision Maker	Key Decision	Page No.
Not before March 2015	Herne Bay Gateway - temporary relocation of library services	Cabinet Member for Community Services	No	1
Not before December 2014	Closure of Property Enterprise Funds 1 & 2	Cabinet Member for Corporate & Democratic Services	Yes	2
Not before March 2015	Lawn Primary School, Gravesend - New Playing Field	Cabinet Member for Corporate & Democratic Services	Yes	3
Not before October 2015	Disposal - Residential Land adjoining Great Clayne Lane Farm, Gravesend.	Cabinet Member for Corporate & Democratic Services	Yes	4
Not before October 2015	Former Shepway Resource Centre, Folkestone - Disposal	Cabinet Member for Corporate & Democratic Services	Yes	5
Not before April 2015	Co-location of Community Safety Team with personnel from Kent Fire and Rescue Service and Kent Police	Cabinet Member for Environment & Transport	No	6
Not before July 2015	Establishment of a Voluntary Adoption Agency for Kent	Cabinet Member for Specialist Children's Services	Yes	7
November 2015	Proposal for the delivery of Supported Lodgings for Kent Care Leavers	Cabinet Member for Specialist Children's Services	Yes	8
January 2016	Legal Services Procurement Project	Cabinet	Yes	10
January 2016	Drainage and local flood risk policy statement to support new statutory role	Cabinet	Yes	11
July 2015	Growth Without Gridlock	Cabinet	Yes	12
July 2015	Community Learning and Skills - Facing the Challenge Review	Cabinet	Yes	13
Not before December	Commissioned Services for Adult Carers of Vulnerable Adults	Cabinet Member for Adult	Yes	14

2015		Social Care & Public Health		
Not before December 2015	Property Disposals at Dumpton Park Drive, Broadstairs and Freemen's Way, Deal	Cabinet Member for Corporate & Democratic Services	Yes	16
Not before December 2015	SEN Transport Procurement	Cabinet Member for Education & Health Reform	Yes	18
Not before August 2015	Kent Community Hot Meals tender	Cabinet Member for Adult Social Care & Public Health	Yes	19
Not before January 2016	Kent Drug and Alcohol Services - contract awards	Cabinet Member for Adult Social Care & Public Health	Yes	21
	Proposed Redesign of the Mobile Library service	Growth Economic Development and Communities Cabinet Committee	Yes	23
Not before January 2016	Relocation of KCC services from Maidstone Gateway.	Cabinet Member for Commercial & Traded Services	Yes	24
Not before January 2016	Proposal to Consult on the Closure of Pent Valley Secondary School	Cabinet Member for Education & Health Reform	Yes	26
Not before January 2016	Barton Court Grammar School, Longport, Canterbury	Cabinet Member for Education & Health Reform	Yes	27
Not before January 2016	Proposal to Amalgamate Woodlands Infant School and Woodlands Junior School, Hunt Road, Tonbridge by 1 September 2016	Cabinet Member for Education & Health Reform	Yes	28
Not before January 2016	Sittingbourne Community College, Swanstree Avenue, Sittingbourne	Cabinet Member for Education & Health Reform	Yes	29
January 2016	Spires Academy, Bredlands Lane, Westbere, Canterbury	Cabinet Member for	Yes	30

		Education & Health Reform		
Not before January 2016	Proposal to expand South Borough Primary School, Stagshaw Close, Maidstone ME15 6TL from 210 to 420 places by September 2016	Cabinet Member for Education & Health Reform	Yes	31
Not before January 2016	Inter Authority agreement between KCC and Gravesham Brough Council	Cabinet Member for Environment & Transport	Yes	32
January 2016	Kent Environment Strategy	Cabinet	Yes	33
January 2016	Primary and secondary school co-ordinated admissions schemes for 2016	Cabinet	No	34
February 2016	Budget and Council Tax level for 2016-17 and Medium Term Financial Plan 2016-19	County Council	Yes	34
Not before February 2016	Blackburn Lodge Care Home, Sheerness - proposal to work with the market to develop alternative services with a final outcome of closure of the care home Blackburn Lodge, Sheerness	Cabinet Member for Adult Social Care & Public Health	Yes	36
Not before February 2016	Wayfarers care home, Sandwich - proposal to work with the market to secure the transfer and sale of the registered care home Wayfarers, Sandwich, as a going concern	Cabinet Member for Adult Social Care & Public Health	Yes	38
Not before February 2016	Healthwatch Kent - Contract Extension	Cabinet Member for Education & Health Reform	Yes	40
Not before July 2016	Temple Hill Primary & Nursery School in Dartford, from 3FE to 4FE	Cabinet Member for Education & Health Reform	Yes	42
Not before February 2016	Proposal to enlarge The Canterbury High School, Knight Avenue, Canterbury, CT2 8QA by one form of entry adding a total of 150 secondary school places from September 2017	Cabinet Member for Education & Health Reform	Yes	42
Not before March 2016	The Kent Minerals and Waste Local Plan 2013-30	County Council	Yes	44
Not before April 2016	Active Travel Strategy	Cabinet Member for Environment & Transport	No	45
Not before February 2015	Local Transport Strategies - Approval - Various. Current decision: Canterbury LTS	Cabinet Member for Environment & Transport	Yes	47
Between November	North Kent 2016-2017	Cabinet Member for	Yes	49

2015 and July 2016		Education & Health Reform		
	Kent Support and Assistance Service - future of service	Cabinet Member for Adult Social Care & Public Health	No	51
	Sandwich Highways Depot	Cabinet Member for Corporate & Democratic Services	Yes	52
	Eden Centre Lease	Cabinet Member for Corporate & Democratic Services	No	54
	Proposal to expand Bysing Wood Primary School	Cabinet Member for Education & Health Reform	Yes	55

**UPDATE AWAITED**

<b>Reference No:</b> 13/00041	<b>Key No</b> <b>Reason if Key Decision:</b> N/a. Key decision criteria not met.
<b>Herne Bay Gateway - temporary relocation of library services</b>	
<b>Subject:</b> Gateway Services at Herne Bay Library	
<b>Proposed decision:</b> To agree to provide Gateway Services at Herne Bay Library and to relocate library services from Herne Bay Library to temporary premises during the refurbishment of the building.	
<b>Financial Implications:</b> During the closure period costs for the provision of temporary facilities will be kept to a minimum and any revenue costs should be offset by a reduction in user costs for the individual facilities. Relocating library services for Herne Bay will provide the contractor with an unfettered site which will reduce the time of the build and therefore lower capital costs. The temporary facilities will be stocked from existing library resources and there are no implications for the current staffing establishment	
<b>Legal Implications:</b> Kent County Council provides library and archive services under the Public Libraries and Museums Act 1964 which requires the provision of a 'comprehensive and efficient' library service.	
<b>Equality Implications:</b> An EQIA has been carried out and is available on the KCC website.	
<b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b> <b>Yes.</b>	



<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Community Services  <b>Expected Date:</b> Not before March 2015</p>	
<b>FURTHER INFORMATION</b>	
N/a. Key decision criteria not met.	
<b>CONSULTATION</b>	
<p>The proposed decision was considered and endorsed by the Communities Cabinet Committee at the meeting held on 11 June 2013. Reports, minutes and webcast of the items consideration can be viewed by clicking on the link below:</p> <p><a href="https://democracy.kent.gov.uk/ieListDocuments.aspx?CId=748&amp;MId=4942&amp;Ver=4">https://democracy.kent.gov.uk/ieListDocuments.aspx?CId=748&amp;MId=4942&amp;Ver=4</a></p> <p>Further consultation is planned including with the relevant Cabinet Committee.</p> <p>Local Members particularly affected by this proposed decision:</p> <ul style="list-style-type: none"> <li>▪ Nicholas Bond : Herne Bay</li> <li>▪ Brian MacDowell : Herne Bay</li> <li>▪ Canterbury City Council</li> </ul>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b>  Jonathan White, Capital Project Officer  jonathan.white@kent.gov.uk  Tel: 01622 696904</p>	<p><b>Lead Director:</b>  Barbara Cooper, Corporate Director of Growth, Environment and Transport  barbara.cooper@kent.gov.uk  Tel: 03000 415981</p>
<b>Supporting documents</b>	
<b>Reference No:</b> 14/00149	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Closure of Property Enterprise Funds 1 &amp; 2</b>	
<p>Approval by the Cabinet Member for Corporate and Democratic Services and the Cabinet Member for Finance and Procurement for the Director of Property and Infrastructure Support and the Director of Finance and Procurement to:</p> <ol style="list-style-type: none"> <li>1. Close Property Enterprise Fund 1 and Property Enterprise Fund 2 with immediate effect.</li> <li>2. Release the land and property currently held within the funds to be sold as part of KCC's main disposals programme and for those capital</li> </ol>	

<p>receipts to be used to support the Council's capital programme.</p> <p>3. Instruct the Director of Property and Infrastructure Support to consider a business case that supports a decision for a new Property Investment Fund.</p> <p>The objective of the fund being to implement a KCC investment portfolio to support an income return from property assets and grow the property asset base so that KCC has a future disposal pipeline.</p>	
<p><b>DECISION DETAILS</b></p>	
<p><b>Decision Maker:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Expected Date:</b> Not before December 2014</p>	
<p><b>FURTHER INFORMATION</b></p>	
<p><b>CONSULTATION</b></p> <p>The PEF1 and PEF2 are reported in the Medium Term Plan, however, the proposal to close them is based upon them being identified as redundant funding mechanisms since the introduction of the Corporate Landlord and improvement in market conditions; closure of the funds will result in reporting and procedural efficiency.</p> <p>This decision relates to the transfer of assets from one fund vehicle to the main disposals programme and as such there is no need to consult.</p> <p>An initial assessment has identified that there is no equalities impact</p>	
<p><b>Further information or to make representations</b></p>	
<p><b>Lead officer:</b>  Donald Farquharson, Head of Capital Projects  donald.farquharson@kent.gov.uk  Tel: 01622 696303</p>	<p><b>Lead Director:</b>  Andy Wood, Corporate Director Finance and Procurement  andy.wood@kent.gov.uk  Tel: 01622 694622</p>
<p><b>Supporting documents</b>  ROD PEF  Report_PEF</p>	
<p><b>Reference No:</b></p>	<p><b>Key Yes</b>  <b>Reason if Key Decision:</b> This decision is considered as a key decision owing to the length of the lease, in accordance with the Council's Property Management Protocol</p>

<b>Lawn Primary School, Gravesend - New Playing Field</b>	
<p>Cabinet Member will be asked to agree that KCC to take a long lease of 99 years at a nominal rent from Lafarge to facilitate expansion of school roll. Lafarge to create new playing field and to maintain subsoil thereafter. The Playing Field is being delivered as part of a s106 Agreement being a contribution to mitigate the impact of adjacent development of 510 homes upon Lawn Primary School and free up space on the existing Lawn PS site to enable expansion of the existing school buildings from 1FE to 2FE.</p>	
<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Corporate &amp; Democratic Services  <b>Expected Date:</b> Not before March 2015</p>	
<b>FURTHER INFORMATION</b>	
<p>This decision is considered as a key decision owing to the length of the lease, in accordance with the Council's Property Management Protocol</p>	
<b>CONSULTATION</b>	
<p>The proposed Cabinet Member decision will be considered by the Property Sub-Committee at its meeting scheduled 27 March 2015</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b>  Donald Farquharson, Head of Capital Projects  donald.farquharson@kent.gov.uk  Tel: 01622 696303</p>	<p><b>Lead Director:</b>  David Cockburn, Corporate Director Strategic &amp; Corporate Services  david.cockburn@kent.gov.uk  Tel: 01622 221992</p>
<b>Supporting documents</b>	
<p><b>Reference No:</b> 13/00095</p>	<p><b>Key Yes</b>  <b>Reason if Key Decision:</b> Financial criteria is likely to be exceeded</p>
<b>Disposal - Residential Land adjoining Great Clayne Lane Farm, Gravesend.</b>	
<p>To seek approval for the Director of Property and Infrastructure Support in consultation with the Cabinet Member for Corporate and Democratic Services to progress with and enter into the necessary legal documentation to complete the disposal of residential land adjoining Great Clayne Lane Farm, Gravesend following the marketing of the site. The site has been marketed and offers received, shortlisted and a preferred purchaser has been identified. The Decision will seek for legal agreements to be actioned to complete the sale of the property.</p>	

<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Corporate & Democratic Services <b>Expected Date:</b> Not before October 2015	
<b>FURTHER INFORMATION</b>	
Financial criteria is likely to be exceeded	
<b>CONSULTATION</b>	
Local Members Colin Caller and Jane Cribbon will be consulted before the decision is taken and all members of the council notified.	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b> Rebecca Spore, Director of Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151
<b>Supporting documents</b>	
<b>Reference No:</b> 14.00022	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Former Shepway Resource Centre, Folkestone - Disposal</b>	
<p><b>LATEST UPDATE:</b>  19/05/2014 - Decision due date changed from 18/02/2014 to 01/08/2014.  <b>REASON:</b> The proposed decision to dispose of the Centre was delayed while internal processes were undertaken to ensure that no other suitable use could be found before disposal. This process is complete and the former resource centre will be placed on the market shortly. Responses from the market will be gauged after a period of approximately 3 months and a proposal for the site put forward at that time. The decision will be considered by the Property Sub-Committee or the Policy and Resources cabinet Committee before being taken by the Cabinet Member.</p> <p>-----</p> <p>-----</p> <p>To seek approval to the disposal of the former Shepway Resource Centre following the marketing of the site</p>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Corporate & Democratic Services <b>Expected Date:</b> Not before October 2015	

<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<p>The proposed decisions will be discussed at Policy &amp; Resources' Property Sub Committee following marketing.  The property is situated within the electoral division of Folkestone West. Cllr Hod Birkby has been consulted.</p>	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b> David Cockburn, Corporate Director Strategic & Corporate Services, Rebecca Spore, Director of Infrastructure david.cockburn@kent.gov.uk, rebecca.spore@kent.gov.uk Tel: 01622 221992, Tel: 01622 221151
<b>Supporting documents</b>	
<b>Reference No:</b> 15/00034	<b>Key No</b> <b>Reason if Key Decision:</b>
<b>Co-location of Community Safety Team with personnel from Kent Fire and Rescue Service and Kent Police</b>	
<p>To approve the co-location of KCC's Community Safety team with Community Safety personnel from Kent Fire and Rescue Services and Kent police, at no cost to KCC</p>	
<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Environment &amp; Transport  <b>Expected Date:</b> Not before April 2015</p>	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<p>To be discussed by the Environment and Transport Cabinet Committee on 9 April 2015</p>	

<b>Further information or to make representations</b>	
<b>Lead officer:</b> Mike Overbeke, Head of Regulatory Services Mike.Overbeke@kent.gov.uk Tel: 01622 221513	<b>Lead Director:</b> Paul Crick, Director of Environment, Planning & Enforcement paul.crick@kent.gov.uk
<b>Supporting documents</b>	
<b>Reference No:</b> 15/00004	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Establishment of a Voluntary Adoption Agency for Kent</b>	
<p>The decision relates to Corporate Objectives as it will be a key part of the Council's aim to ensure that every child has the best start in life</p> <p><b>Financial Implications:</b> These are being established as part of the feasibility work. The value will be over £1m.</p> <p><b>Legal Implications:</b> These are being established as part of the feasibility work. Legal Services will be involved in the drawing up of any contract between the Council and any external parties.</p> <p><b>Equality Implications:</b> A full Equality Impact Assessment will be undertaken in relation to this proposed decision.</p> <p>The Facing the Challenge work has identified the Adoption Service as a service to potentially be considered as part of the 0 – 25 Services Transformation Programme Phase 2.</p>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Specialist Children's Services <b>Expected Date:</b> Not before July 2015	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
This issue will be discussed by the Children's Social Care and Health Cabinet Committee on 20 January 2015	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b>

Charlotte Walker, Commissioning Officer, Strategic Commissioning charlotte.walker@kent.gov.uk	Mark Lobban, Director of Commissioning mark.lobban@kent.gov.uk
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**Supporting documents**

<b>Reference No:</b> 15/00010	<b>Key Yes</b> <b>Reason if Key Decision:</b> How the decision relates to Corporate Objectives: This activity is an element of the wider 0-25 transformation programme, including accommodation and support for 16-25 year old Children in Care, Care Leavers and vulnerable young people relating to Facing the Challenge Phase 2.
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**Proposal for the delivery of Supported Lodgings for Kent Care Leavers**

**Proposed decision:** To award a new contract to deliver Supported Accommodation in a Family Environment for Kent’s older Children in Care, Care Leavers and vulnerable young people.  
[It was previously envisaged that a current contract would be extended by single source tender but this is no longer the case][Decision updated 1 October 2015]

**Financial Implications:**

The budget for the contract consists of two parts; management costs, and support costs, as detailed below. The tender is requesting bids of no more than £350,000 for the management costs. Support costs to Hosts varies, but is expected to be in the region of £1,500,000, based on figures from 2014-15.

Cost Area	Total
<b>Management costs (fixed cost inclusive of all non-host related costs):</b>	<b>£350,000</b>
<b>Host Costs (monies paid to hosts, based on provision against baseline as set 04.09.14):</b>	<b>£1,500,000</b>
<b>Total:</b>	<b>£1,850,000</b>

Therefore, the value of any new contract for the required service is not expected to be £1,850,000

**Legal Implications:**

Spending the Council’s Money expects procurement to be competitive. However there are exemptions that may apply to this action (e.g. the purchasing of adult and children’s services are required by law under the National Assistance Act 1948 and the Children Act 1989). Alternative processes are set out in Directorate Operational Procedures.

<p><b>Equality Implications:</b>  An equality impact assessment (EQIA) for the wider Children in Care and Care Leavers service transformation has been undertaken, with supplementary focus on this specific action. The EQIA supports the intention to diversify provision according to need and ethnicity of young people. An EQIA has also been completed for the new Supported Accommodation in a Family Environment Service, which highlights the increase in provision to meet the needs of young people.</p> <p>The matter is referred to in the Strategic Commissioning Business Plan 2015-16.</p>	
<p><b>DECISION DETAILS</b></p>	
<p><b>Decision Maker:</b> Cabinet Member for Specialist Children's Services  <b>Expected Date:</b> November 2015</p>	
<p><b>FURTHER INFORMATION</b></p>	
<p>How the decision relates to Corporate Objectives:  This activity is an element of the wider 0-25 transformation programme, including accommodation and support for 16-25 year old Children in Care, Care Leavers and vulnerable young people relating to Facing the Challenge Phase 2.</p>	
<p><b>CONSULTATION</b></p>	
<p>In April 2015 Children's Social Care and Health Cabinet Committee were informed of the intention to extend arrangements with the current providers through a Single Source Tender. The committee gave its general support to the principle of extending the existing arrangements. However, subsequent consideration resulted in the agreement to follow a formal procurement exercise. This procurement exercise will commence on 9th October when the tender documents will be published on the Kent Business Portal.</p> <p><b>Other consultation planned or undertaken:</b> A total of 81 providers responded to an anonymous market engagement survey conducted in May 2015. Of the 81 that responded 28 were Supported Lodgings providers. A Procurement Information Notice (PIN) has been published on the Kent Business Portal to gain market understanding regarding delivery of this service. 17 providers expressed an interest on the Kent Business Portal.</p>	
<p><b>Further information or to make representations</b></p>	
<p><b>Lead officer:</b>  Karen Mills, Policy Officer Business Planning  karen.mills@kent.gov.uk  Tel: 01622 694531</p>	<p><b>Lead Director:</b>  Andrew Ireland, Corporate Director Social Care, Health &amp; Wellbeing  andrew.ireland@kent.gov.uk</p>



## Supporting documents

reference 15/00074	<p><b>Key</b> Yes</p> <p><b>Reason if Key Decision:</b> Financial Implications: The procurement/review process has indicated that significant savings could be made.</p> <p>Legal Implications: A contract for the delivery of legal services to KCC will be in place to manage this arrangement.</p> <p>Equality Implications: The EqIA completed for this project demonstrated there were no equality implications identified for staff and residents.</p> <p>The matter is referred to in the Strategic and Corporate Services Directorate, Strategic Priority Statement – 2014-2015 <a href="http://www.kent.gov.uk/__data/assets/pdf_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf">http://www.kent.gov.uk/__data/assets/pdf_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf</a></p> <p>and the Strategic and Corporate Services Directorate Business Plan (2015-2016) – please see page 18 – Policy &amp; Resources Cabinet Committee – 22nd April 2015. <a href="https://democracy.kent.gov.uk/documents/s52103/Item%20D1%20-%20ST%20Directorate%20Business%20Plan%20Covering%20Paper%20PRCC%2022nd%20April%20-%20v1.pdf">https://democracy.kent.gov.uk/documents/s52103/Item%20D1%20-%20ST%20Directorate%20Business%20Plan%20Covering%20Paper%20PRCC%2022nd%20April%20-%20v1.pdf</a></p>
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## Legal Services Procurement Project

The Cabinet will be asked to take a decision on the future service operating model for KCC's Legal Services function and the subsequent implementation.

## DECISION DETAILS

**Decision Maker:** Cabinet  
**Expected Date:** January 2016

## ADDITIONAL INFORMATION

Financial Implications: The procurement/review process has indicated that significant savings could be made.

Legal Implications: A contract for the delivery of legal services to KCC will be in place to manage this arrangement.

Equality Implications: The EqIA completed for this project demonstrated there were no equality implications identified for staff and residents.

The matter is referred to in the Strategic and Corporate Services Directorate, Strategic Priority Statement – 2014-2015  
[http://www.kent.gov.uk/\\_\\_data/assets/pdf\\_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf](http://www.kent.gov.uk/__data/assets/pdf_file/0016/13435/Strategic-priority-statement-14-15-strategic-corporate-services.pdf)

and the Strategic and Corporate Services Directorate Business Plan (2015-2016) – please see page 18 – Policy & Resources Cabinet Committee – 22nd April 2015.  
<https://democracy.kent.gov.uk/documents/s52103/Item%20D1%20-%20ST%20Directorate%20Business%20Plan%20Covering%20Paper%20PRCC%2022nd%20April%20-%20v1.pdf>

## CONSULTATION

The Policy & Resources Cabinet Committee has received regular updates on the Facing the Challenge programme and further updates are scheduled for the following dates:

- Monday 18th September 2015 – Policy & Resources Cabinet Committee to receive the Assessment Paper.
- Monday 21st September 2015 – Cabinet meeting to take the Key Decision on how to proceed. If not when will be it discussed by the Cabinet Committee and the date of the meeting to be agreed.

or consultation planned or undertaken:

ber Consultations:

Monday 16th June 2015 – Presentation by bidders to Commissioning Advisory Board

Tuesday 1st July 2015 – Policy & Resources Cabinet Committee received a report on the procurement process to

Wednesday 9th September 2015 – Commissioning Advisory Board to receive a briefing on the Assessment Paper

consultations/engagements are communicated through the project team, to the whole staff team. These messages

distributed via the Director of Governance and Law. There is also a staff transformation group (STG) who are also

invited as and when required.

### Other information or to make representations

<p><b>Lead officer:</b>          David Amin          Senior Manager, Group          Director -          Environment and          Social Welfare          david.amin.watts          @kent.gov.uk</p>	<p><b>Lead Director:</b>          David Cockburn, Corporate Director Strategic &amp; Corporate Services, John Burr, Director of          Transformation and Commercial Services          david.cockburn@kent.gov.uk, john.burr@kent.gov.uk          Tel: 01622 221992, Tel: 01622 694192</p>
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### Supporting documents

<b>Reference No:</b> 15/00057	<b>Key Yes</b>
<b>Reason if Key Decision:</b>	
<b>Drainage and local flood risk policy statement to support new statutory role</b>	
Adoption of policy statement	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet <b>Expected Date:</b> January 2016	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
A consultation will take place from 10 June to 24 July 2015	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Bronwyn Buntine, Sustainable Drainage Engineer	<b>Lead Director:</b> Paul Crick, Director of Environment, Planning & Enforcement

bronwyn.buntine@kent.gov.uk	paul.crick@kent.gov.uk
<b>Supporting documents</b>	
<b>Reference No:</b> 14/00020	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Growth Without Gridlock</b>	
<p><b>LATEST UPDATE</b>  19/05/2014 - Decision due date changed from 10/02/2014 to 17/09/2014.  <b>REASON:</b> The strategic position relating to Highways and Transportation projects was set out as part of the LEP Strategic Economic Plan submitted via KMEP and the LEP to the Secretary of State at the end of March 2014, you can view the decision to submit and the document submitted here, <a href="https://democracy.kent.gov.uk/ieDecisionDetails.aspx?ID=577">https://democracy.kent.gov.uk/ieDecisionDetails.aspx?ID=577</a></p> <p>Central Government is expected to announce a funding allocation in July 2014. Based on these allocations the final selection and prioritisation of projects for inclusion in Growth without Gridlock will take place and the strategy as completed can be adopted by decision of the Cabinet Member.</p> <p>The decision date has been updated to 'not before' 17 September 2014 in order that the draft strategy can be considered by the relevant Cabinet Committee before any decision is taken.</p> <p>-----</p> <p>----</p> <p>To approve the content of Growth without Gridlock in Kent and Medway report. This summarises the achievements of the past three years since the launch of Growth without Gridlock and outlines priorities for delivery to 2021 for Kent and Medway, thus reflecting the federated geography of the South East Local Enterprise Partnership.</p>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet <b>Expected Date:</b> July 2015	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<p>Has the matter already been discussed by a Cabinet Committee – if so what comments were received.  An earlier version was discussed at January 2013 Cabinet Committee with only minor comments received.  The final draft was considered by the Cabinet Committee on 21 January 2014.  Which Members and electoral Divisions are affected by this proposed</p>	

decision? All	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Ann Carruthers, Head of Strategic Planning and Policy, Paul Crick, Director of Environment, Planning & Enforcement ann.carruthers@kent.gov.uk, paul.crick@kent.gov.uk	<b>Lead Director:</b> Mike Austerberry, Interim Corporate Director, Growth, Environment & Transport mike.austerberry@kent.gov.uk
<b>Supporting documents</b>	
<b>Reference No:</b> 14/00151	<b>Key Yes</b> <b>Reason if Key Decision:</b> Financial and significance criteria met
<b>Community Learning and Skills - Facing the Challenge Review</b>	
<p>To seek agreement to creation of a local authority trading company (LATCo) that will enter into a commissioning arrangement with KCC to deliver Community Learning and Skills (CLS) services.</p> <p>Members on the Transformation Advisory Group and the Transformation Board considered a number of options for the future of CLS. This is in line with Facing the Challenge review (Market Engagement and Service Review), which will see CLS operating as a shadow LATCo rehearsing practices and features of a legal entity, e.g. financial accounting and governance arrangements. An evaluation of this phase will inform the design elements of the final legal framework within which the LATCo will operate.</p> <p><b>Financial Implications:</b> Funding contracts for learning and skills from central government are anticipated to be subject to reduction for the foreseeable future. This decision seeks to give the service the freedoms and flexibilities it needs to operate in a more commercial approach, in order to maximise income generation, preserve the service and minimise financial risks to KCC.</p> <p><b>Legal Implications:</b> LATCO to be setup with agreed memorandum and articles of association and commissioned to deliver the CLS service. Staff would need to be TUPE'd into the new organisation.</p> <p><b>Equality Implications:</b> Full EQUIA has been done and will be live throughout the process.</p>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet <b>Expected Date:</b> July 2015	
<b>FURTHER INFORMATION</b>	

Financial and significance criteria met	
<b>CONSULTATION</b>	
<p>Service Heads within CLS have ensured the workforce has been fully informed of the plans and have been involved in the development of the commercial approach.</p> <p>Formal consultation over TUPE will be managed in the normal way.</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b> Jonathan White, Capital Project Officer jonathan.white@kent.gov.uk Tel: 01622 696904</p>	<p><b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People Services patrick.leeson@kent.gov.uk Tel: 01622 696550</p>
<b>Supporting documents</b>	

**NOT BEFORE DECEMBER BY CABINET MEMBER**

Reference No: 15/00102	Key Yes
Reason if Key Decision:	
<b>Commissioned Services for Adult Carers of Vulnerable Adults</b>	
<p>The short breaks service makes a significant contribution to the health and wellbeing of adult carers and supports the County Council to fulfil its duties towards carers under the Care Act 2014.</p> <p>The short breaks contract supports adults who care for other vulnerable adults, including older people, people with a learning disability or people with mental health problems. It is jointly funded by Health and Social Care and the Clinical Commissioning Groups (CCGs) and has been in place for three years.</p> <p>The contract is coming to an end on 30 April 2016 but funding has been identified to re-commission the service for a further two years until 31 March 2018.</p> <p><b>Financial Implications:</b> The current contract value is £1.5m per annum, which includes a contribution of £700k per annum from Clinical Commissioning Groups (CCGs). The contract will be re-commissioned for two years, from 1 May 2016 to 31 March 2018.</p> <p><b>Legal Implications:</b> The Care Act 2014 makes clear that carers have the same rights as those they care for and should have access to the support they need. Local Authorities must offer carers an assessment based on the appearance of need and have a duty to meet unmet eligible needs. Local authorities must</p>	

also provide or arrange services that help prevent people developing needs for care and support or delay people deteriorating so that they would need ongoing care and support.

**Equality Implications:**

None

The matter is referred to in the Directorate's Business Plan/Medium Term Capital Programme.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:** Not before December 2015

**FURTHER INFORMATION**

**CONSULTATION**

Cabinet Committee recommendations and other consultation:  
The proposed decision was discussed at the Adult Social Care and Health Cabinet Committee on 3 December 2015. Officers introduced the report which asked the Cabinet Committee to consider and endorse, or make recommendations to the Cabinet Member for Adult Social Care and Public Health with regard to the re-commissioning of short breaks for adult carers of vulnerable adults in Kent for two years until 31 March 2018.

- Officers said: the short breaks contract was jointly funded by Health and Kent County Council; the contract had been in place for three years; and that funding had been identified to re-commission the service.
- In response to questions, officers said respite care was provided for vulnerable adults away from their homes and was commissioned in conjunction with clinical commissioning groups. This contract referred to short break services provided for carers in the home.
- During the discussion Members acknowledged the valuable role played by carers. It was also confirmed that the provision of a short breaks services was a statutory requirement.

The Adult Social Care and Health Cabinet Committee resolved that the proposed Cabinet Member decision to re-commission the short breaks for adult carers of vulnerable adults and to delegate authority to the Corporate Director for Social Care Health and Wellbeing, or other nominated officer, to authorise the letting of the contract be endorsed.

Although the services being delivered will remain the same engagement is planned through Carers' forums and at provider events.

**Further information or to make representations**

**Lead officer:**

Karen Cook, Commissioning Manager, SCHW, Emma Hanson, Policy Manager, Craig Merchant, Procurment Manager  
karen.cook@kent.gov.uk,  
emma.hanson@kent.gov.uk,  
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Tel: 03000 415281, Tel: 01622 696611, Tel: 03000 416475

**Lead Director:**

Mark Lobban, Director of Commissioning  
mark.lobban@kent.gov.uk

**Supporting documents**

**Reference No:** 14/00068

**Key Yes**

**Reason if Key Decision:** Financial Criteria Exceeded

**Property Disposals at Dumpton Park Drive, Broadstairs and Freeman's Way, Deal**

**Update – October 2015**

**Negotiations continue regarding both disposals.**

**It is not expected that decisions will be taken before December 2015**

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Update – 09/03/2015 - Date changed to 'not before' June 2015.

Dumpton Drive: Extensive consultation has been carried out with the School and Education Department regarding the Dumpton Park Drive and a planning pre application has been successfully submitted. Outline Planning will be submitted within next 3 months with a view to marketing site 'subject to planning' once the application has been submitted.

Freeman's Way: Extensive consultation has taken place between KCC and Dover District Council's Estates team and a planning pre application will be submitted in March 2015, if successful, KCC will submit outline planning application prior to marketing the site 'subject to planning'.

**Update - 01/12/2014 – The decision to dispose of land at London Road,**

Westerham is ready to be taken separately from the others advertised in this package. It has been published separately at 14/00068(a) and can be viewed by clicking on this link.

<https://democracy.kent.gov.uk/mgIssueHistoryHome.aspx?IId=32262&Opt=0>

Reference to the land has been removed from this issue but the 28 day statutory publication for the intention is deemed to have been fulfilled as part of this original entry.

Approval is sought for the Director of Property and Infrastructure Support to progress with and enter into the necessary documentation to complete the disposal of Dumpton Park Drive, Broadstairs and Freeman's Way, Deal in consultation with the Cabinet Member for Corporate and Democratic Services.

Stock Lane, Wilmington, previously listed as part of this decision has been withdrawn.

London Road, Westerham, previously listed as part of this decision has been deleted and is now at 14/00068(a)

This decision will secure a capital receipt to fund the capital programme and to streamline the Council's property portfolio in order to achieve financial and efficiency benefits in line with the Property Policy.

The impact of the decision will be that the receipt will be achieved as quickly as possible should planning permission be granted, to ensure that the capital programme is delivered and to minimise holding costs. Without the decision, KCC will be unable to respond to offers in a timely fashion without losing the prospective purchaser. This would affect the delivery of the capital programme and increase holding costs.

#### DECISION DETAILS

**Decision Maker:** Cabinet Member for Corporate & Democratic Services  
**Expected Date:** Not before December 2015

#### FURTHER INFORMATION

Financial Criteria Exceeded

#### CONSULTATION

The proposed decision will be published to all members and comments sought prior to the Cabinet Member for Corporate and Democratic Services taking the decision. The Policy and Resources Cabinet Committee will receive a report setting out the details.

#### Further information or to make representations

**Lead officer:**  
Rebecca Spore, Director of

**Lead Director:**  
David Cockburn, Corporate Director



Infrastructure rebecca.spore@kent.gov.uk Tel: 01622 221151	Strategic & Corporate Services david.cockburn@kent.gov.uk Tel: 01622 221992
<b>Supporting documents</b>	
<b>Reference No:</b> 15/00082	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>SEN Transport Procurement</b>	
To award the contract for each of the three Lots for Home to School SEN Transport Provision	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Expected Date:</b> Not before December 2015	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
The matter was considered by the Education and Young People's Cabinet Committee 18th September 2015 Engagement has also taken place with all affected families and schools. In addition local members particularly affected by this proposed decision have been consulted (see below) Jane Cribbon and Colin Caller – Gravesham East Martin Vye – Canterbury City South West Valerie Dagger – Malling West	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People Services patrick.leeson@kent.gov.uk Tel: 01622 696550
<b>Supporting documents</b>	

**NOT BEFORE JANUARY 2016 BY CABINET MEMBER**

<b>Reference No:</b> 15/00045	<b>Key Yes</b> <b>Reason if Key Decision:</b>
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## Kent Community Hot Meals tender

Reasons for decision: The Kent-wide contract for community hot meals delivery was awarded in 2006 and has already been extended 4 times. Advice is that this contract must now be re-tendered.

The existing contract is linked to volume. The decline in numbers of people requiring the service has led to KCC being charged more as unit cost was linked to set volumes. It was therefore decided to tender for a contract in which KCC will pay a unit price per meal and this would not be linked to set volumes.

The Community hot meals delivery service supports Kent County Council's vision to:

- Tackle disadvantage
- Reduce avoidable demand on Health & Social Care services
- Focus on improving lives by ensuring that every penny spent in Kent is delivering better outcomes for Kent's residents, communities and businesses
- Improve people's outcomes by increasing their independence
- Enable adults in Kent to lead independent lives, safely in their own community

Financial Implications: The decline in the numbers of people requiring the service has led to KCC being charged for meals that have not been delivered. The new contract will ensure that KCC only pays for meals that are delivered and will not be linked to set volumes.

Through the negotiation of this tender, it is anticipated that this contract will produce a lower unit price per meal

Equality Implications: An equality impact assessment has found the risk to those people with protected characteristics is low.

### DECISION DETAILS

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health

**Expected Date:** Not before August 2015

### FURTHER INFORMATION

### CONSULTATION

The proposed decision was discussed by the Adult Social Care and Health Cabinet Committee on 10 July 2015:

Officers introduced the report and explained that the provider to whom it was proposed to award the contract had been the only bidder and was currently

negotiating with the County Council about unit price and volume. It was hoped that these negotiations would soon be successfully concluded. It was important to fix a fair price for the customer and secure terms which were favourable to the County Council. Officers clarified the type of meals which would be provided by the contract; frozen meals which would be reheated in a van on the way to the customer's home. This was an essential service for those customers for whom no other options were available, eg those who could not use a microwave.

Officers responded to comments and questions from Members, as follows:-

a) the length of contract was part of the current negotiations. The provider favoured a longer contract of three or five years but a decision on length would be made once calculations around unit price had been completed;

b) although the County Council had not had the opportunity to make a comparison and choice between several bidders, it was emphasised that the range of catering options and products available in the market meant that customers would not miss out on having some choice of product, supplier and price;

c) one Member said he had visited the bidder's factory and been impressed with the production process;

d) in some areas of Kent there was already much competition among providers, including local supermarkets, to deliver to residents, eg those in sheltered housing developments, and the need for another meals contract in those areas was questioned. Ms Hanson confirmed that micro-provision was more advanced in East Kent than in West and reminded Members that the contract currently under discussion aimed to help those customers for whom other options were not suitable.

Officers added that some customers needed to have hot meals delivered for a limited period of time, eg after returning home from hospital, and the service able to be offered to this group of customers was a small but important part of a hot meals service. The unit price being negotiated was more cost-effective than paying a carer to visit a customer to prepare a hot meal; and

e) it was suggested that day centres currently offering a hot meals service could extend their service further afield, but another speaker added that some such concerns would be unable to compete on volume and price as they operated as charities.

The Committee resolved that the decision proposed to be taken by the Cabinet Member for Adult Social Care and Public Health, to:

a) award the Kent community hot meals delivery contract, to commence on 1 October 2015\*, to the preferred bidder identified in the exempt appendix, once the negotiations described are successfully concluded; and

b) agree that the Corporate Director of Social Care, Health and Wellbeing, or other suitable delegated officer, undertake the necessary actions to implement this decision,

be endorsed.

**\*Additional Note:** Following the 10 July Adult Social Care and Health Cabinet Committee discussion the necessary contract negotiations took longer than originally expected. Consequently, to ensure continuity of supply to those

who depend on the service, a temporary extension of the existing contract was undertaken from 1 October 2015 to 31 January 2016 and the proposed new contract with the preferred bidder (named in the exempt appendix to the attached report) will start on 1 February 2016.

**Further information or to make representations**

**Lead officer:**

Emma Hanson, Policy Manager,  
 Paula Parker, Kass Health Interface  
 Manager, Martin Field,  
 Commissioning Officer, SCHW  
 emma.hanson@kent.gov.uk,  
 paula.parker@kent.gov.uk,  
 martin.field@kent.gov.uk  
 Tel: 01622 696611, ,

**Lead Director:**

Mark Lobban, Director of  
 Commissioning  
 mark.lobban@kent.gov.uk

**Supporting documents**

**Reference No:** 16/00004

**Key Yes**

**Reason if Key Decision:**

**Kent Drug and Alcohol Services - contract awards**

Proposed decision: To award the contract for West Kent drug and alcohol services to a provider decided by competitive tender (contract to commence on 1<sup>st</sup> April 2016), and to invoke the one-year contract extension option within the East Kent Drug and Alcohol Service contract (provided by Turning Point), to enable it to run until 31<sup>st</sup> March 2017.

The decision relates to BS4K and Corporate Objectives as it will support corporate objectives by completing a planned and well-managed competitive tendering of the West Kent Drug and Alcohol service. This will ensure services are commissioned in line with identified need to deliver corporate priorities on prevention, improved public health and better value for money.

**Financial Implications:**

The contract for the West Kent drug and alcohol service has a maximum available budget of £3.6m for 2016/17. The final contract value will be confirmed through the procurement process. The East Kent service has significantly higher need with more people accessing treatment. The budget is £5.75m for 2016/17.

These revised budgets will bring the services onto a financially sustainable footing and will not rely on non-recurring reserves as in previous years.

Legal Implications: None

Equality Implications: None.

The matter is referred to in the Directorate Business Plan/Medium Term Capital Programme.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:** Not before January 2016

**FURTHER INFORMATION**

**CONSULTATION**

The Adult Social Care and Health Cabinet Committee discussed the matter at its meeting of 10 July 2015 and resolved that ‘the level of efficiency savings which needed to be achieved through the re-commissioning of adult community drug and alcohol services in Kent be noted, and the proposed commissioning approach (option 2 in paragraph 6.1 of the report) and procurement plan designed to achieve savings and required outcomes be welcomed/supported.’

The matter will be further considered at the 14 January 2016 meeting of the Adult Social Care and Health Cabinet Committee. The outcome of this will be included in the paperwork to be signed by the Cabinet Member when he takes the decision.

**Further information or to make representations**

**Lead officer:**  
Karen Sharp, Head of Public Health Commissioning  
karen.sharp@kent.gov.uk

**Lead Director:**  
Andrew Scott-Clark, Director of Public Health  
Andrew.Scott-Clark@kent.gov.uk

**Supporting documents**  
16 00004 Proposed ROD  
16 00004 Report Kent Drug and Alcohol Services  
16 00004 Exempt Appx KDAS

**Reference No:** 15/00111

**Key Yes**  
**Reason if Key Decision:**

**Proposed Redesign of the Mobile Library service**

The mobile library service delivers services to a range of locations across Kent. As part of the Library, Registration and Archive service transformation a full operational review has been conducted of all the mobile stops and a

redesign of the routes to improve service and make them as efficient as possible.

The proposed engagement programme will seek to engage with all mobile library users to make them aware of the proposals. This will give them the opportunity to comment on the criterion being proposed and the impact that the proposals will have on them and their ability to access the library service.

**DECISION DETAILS**

**Decision Maker:** Growth Economic Development and Communities Cabinet Committee  
**Expected Date:**

**FURTHER INFORMATION**

**CONSULTATION**

Customer engagement with the users of the mobile library service is proposed for late January 2016.

It is proposed that there is a county wide engagement process and local members will be informed of the process through this.

**Further information or to make representations**

**Lead officer:**

**Lead Director:**

**Supporting documents**

**Reference No:** 15/00107

**Key Yes**

**Reason if Key Decision:**

**Relocation of KCC services from Maidstone Gateway.**

Future location of KCC services and KCC commissioned services currently delivered from Maidstone Gateway.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Commercial & Traded Services  
**Expected Date:** Not before January 2016

**FURTHER INFORMATION**

## CONSULTATION

It is anticipated that this will be discussed at Policy and Resources Committee on 15 January.

Other consultations undertaken:

Between 21st September and 13th December, there will be a public consultation on the future location of KCC services currently accessed in Maidstone Gateway. The consultation will focus on identifying how customers and partners will be impacted if services are re-located from this Gateway in October 2016.

A number of options have been given as to the possible locations in Maidstone and feedback will be welcomed on these.

The public consultation will include 6 drop in sessions where KCC staff will be in the Gateway to answer questions.

- These will be from on the following dates:

Monday 21st September 9am – 12pm  
Tuesday 6th October 1pm – 4pm  
Wednesday 21st October 9am - 12pm  
Thursday 5th November 1pm - 4pm  
Friday 20th November 9am - 12pm  
Monday 7th December 1pm - 4pm

KCC and Maidstone Borough Council will also hold joint engagement sessions with Voluntary and Community Sector partners in the Gateway in advance of the public consultation.

## Further information or to make representations

### Lead officer:

Ms Jodie Rose, Project Officer - Live Margate Regeneration  
jodie.rose@kent.gov.uk

### Lead Director:

Rebecca Spore, Director of Infrastructure  
rebecca.spore@kent.gov.uk  
Tel: 01622 221151

### Supporting documents

Proposed ROD 20160111 AH draft  
Maidstone Gateway report

### Reference No:

### Key Yes

**Reason if Key Decision:** The project is in line with Kent strategies and in particular the following Supporting Outcomes:

- All children and young people are engaged, thrive and achieve their

	<p>potential through academic and vocational education.</p> <ul style="list-style-type: none"> <li>- Kent young people are confident and ambitious with choices and access to work, education and training opportunities.</li> </ul> <p>Financial Implications: The costs to this project will be outlined in the report that will be considered by the Education and Young People's Services Cabinet Committee on 17 February 2016.</p> <p>Legal Implications: The legal implications will be identified in the subsequent report that will be considered by the Education &amp; Young People's Cabinet Committee on 17 February 2016.</p> <p>Equality Implications: An Equality Impact Assessment has been completed as part of the consultation. The equalities impact assessment can be accessed via the following link:  <a href="http://www.kent.gov.uk/schoolconsultations">www.kent.gov.uk/schoolconsultations</a></p>
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**Proposal to Consult on the Closure of Pent Valley Secondary School**

To consider a proposal to close Pent Valley Technology College

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Education & Health Reform  
**Expected Date:** Not before January 2016

**FURTHER INFORMATION**

The project is in line with Kent strategies and in particular the following Supporting Outcomes:

- All children and young people are engaged, thrive and achieve their potential through academic and vocational education.
- Kent young people are confident and ambitious with choices and access to work, education and training opportunities.

Financial Implications: The costs to this project will be outlined in the report that will be considered by the Education and Young People's Services Cabinet Committee on 17 February 2016.

Legal Implications: The legal implications will be identified in the subsequent report that will be considered by the Education & Young People's Cabinet Committee on 17 February 2016.

Equality Implications: An Equality Impact Assessment has been completed as



part of the consultation. The equalities impact assessment can be accessed via the following link: [www.kent.gov.uk/schoolconsultations](http://www.kent.gov.uk/schoolconsultations)

## CONSULTATION

The matter was discussed in the Education & Young People's Services Cabinet Committee on 15 December 2015. A recommendation to consult on the closure of Pent Valley Technology College was given.

The matter will be further considered by the cabinet committee following consultation and before a decision is taken.

If not when will it be discussed by the Cabinet Committee and the date of the meeting. N/A

Which Members and electoral Divisions are affected by this proposed decision?

Hod Birkby (Folkestone West), Susan Carey (Elham Valley), Frank McKenna (Folkestone North East), Bob Neaves (Folkestone South), Carole Waters (Romney Marsh), Martin Whybrow (Hythe)

## Further information or to make representations

### Lead officer:

Keith Abbott, Director of Education Planning and Access, David Adams, Area Education Officer - South Kent  
[keith.abbott@kent.gov.uk](mailto:keith.abbott@kent.gov.uk),  
[david.adams@kent.gov.uk](mailto:david.adams@kent.gov.uk)  
Tel: 01622 696588, Tel: 01233 898559

### Lead Director:

Patrick Leeson, Corporate Director Education and Young People Services  
[patrick.leeson@kent.gov.uk](mailto:patrick.leeson@kent.gov.uk)  
Tel: 01622 696550

## Supporting documents

Reference No: 15/00094

Key Yes

Reason if Key Decision:

## Barton Court Grammar School, Longport, Canterbury

Proposal to enlarge Barton Court Grammar School, Longport, Canterbury, CT1 1PH by one form of entry adding a total of 150 secondary school places from September 2017.

Proposed decision:

I. Allocate funding from the Capital budget

## DECISION DETAILS

**Decision Maker:** Cabinet Member for Education & Health Reform  
**Expected Date:** Not before January 2016

<b>FURTHER INFORMATION</b>	
<p>24 September 2014 - the Commissioning Plan for Education Provision 2015-19 was endorsed by the Education and Young People's Services Cabinet Committee prior to the final version being considered and approved by Cabinet on 13 October 2014.</p> <p>8 July 2015 – A report on the Future Provision of Secondary Education in Kent – The Education and Young People's Services Cabinet Committee noted the actions required to increase Secondary school capacity to meet the demands of a growing Secondary school population.</p> <p>If not, when will be it discussed by the Cabinet Committee? and the date of the meeting?</p> <p>The Commissioning Plan for Education Provision is being updated and will go to Cabinet for endorsement in December 2015.</p> <p>Other consultation planned or undertaken: It is planned that the Academy will hold a consultation on the proposed enlargement later this year. The Academy will seek approval from the Secretary of State. If agreed, the Academy will consult on increasing their published admission number from 120 to 150.</p> <p>Michael Northey, Canterbury South East will be consulted</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b> Keith Abbott, Director of Education Planning and Access, Marisa White, Area Education Officer - East Kent keith.abbott@kent.gov.uk, marisa.white@kent.gov.uk Tel: 01622 696588, Tel: 01227 284407</p>	<p><b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People Services patrick.leeson@kent.gov.uk Tel: 01622 696550</p>
<p><b>Supporting documents</b> Barton Court FED ENTRY (2)</p>	
<p><b>Reference No:</b> 16/00001</p>	<p><b>Key Yes</b> <b>Reason if Key Decision:</b></p>
<p><b>Proposal to Amalgamate Woodlands Infant School and Woodlands Junior School, Hunt Road, Tonbridge by 1 September 2016</b></p>	

The Cabinet Member for Education and Health Reform is asked to consider and endorse the recommendations to issue a public notice in order to

(i) Issue a public notice to discontinue Woodlands Infant School and Woodlands Junior School, Hunt Road, Tonbridge, TN10 4BB and establish a single, three form of entry community primary school by September 2016. And, subject to no objections not already considered to the public notice

(ii) Make recommendation to the Schools Adjudicator for determination for implementation by September 2016.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Education & Health Reform  
**Expected Date:** Not before January 2016

**FURTHER INFORMATION**

**CONSULTATION**

**Further information or to make representations**

**Lead officer:**  
 Jared Nehra, Area Education Officer - West Kent  
 jared.nehra@kent.gov.uk

**Lead Director:**  
 Patrick Leeson, Corporate Director Education and Young People Services  
 patrick.leeson@kent.gov.uk  
 Tel: 01622 696550

**Supporting documents**

**Reference No:** 15/00096

**Key Yes**  
**Reason if Key Decision:**

**Sittingbourne Community College, Swanstree Avenue, Sittingbourne**

The Cabinet Member for Education and Young People’s Services Cabinet Committee is asked to agree the proposal to enlarge Sittingbourne Community College, Swanstree Avenue, Sittingbourne, ME10 4NL by two forms of entry adding a total of 300 secondary school places from September 2017.

**DECISION DETAILS**

<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Expected Date:</b> Not before January 2016	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<p>24 September 2014 - the Commissioning Plan for Education Provision 2015-19 was endorsed by the Cabinet Committee prior to the final version being considered and approved by Cabinet on 13 October 2014.</p> <p>8 July 2015 – A report on the Future Provision of Secondary Education in Kent – Cabinet Committee noted the actions required to increase Secondary school capacity to meet the demands of a growing Secondary school population.</p> <p>The Commissioning Plan for Education Provision is being updated and will go to Cabinet for endorsement in December 2015.</p> <p>It is planned that the Academy will hold a consultation on the proposed enlargement later this year. The Academy will seek approval from the Secretary of State. If agreed, the Academy will consult on increasing their published admission number from 210 to 270.</p> <p>Local Member: Roger Truelove, Swale Central</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b> Keith Abbott, Director of Education Planning and Access, Marisa White, Area Education Officer - East Kent keith.abbott@kent.gov.uk, marisa.white@kent.gov.uk Tel: 01622 696588, Tel: 01227 284407</p>	<p><b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People Services patrick.leeson@kent.gov.uk Tel: 01622 696550</p>
<b>Supporting documents</b> B4 PL app East Kent expansions EYPS CC 21.01.16 (2) - Copy	
<b>Reference No:</b> 15/00095	<b>Key Yes Reason if Key Decision:</b>
<b>Spires Academy, Bredlands Lane, Westbere, Canterbury</b>	
<p>The Cabinet Member for Education and Young People's Services Cabinet Committee is asked to agree the proposal to enlarge Spires Academy, Bredlands Lane, Westbere, Canterbury CT2 0HB by one form of entry adding a total of 150 secondary school places from September 2017.</p>	

<b>DECISION DETAILS</b>	
<p><b>Decision Maker:</b> Cabinet Member for Education &amp; Health Reform  <b>Expected Date:</b> January 2016</p>	
<b>FURTHER INFORMATION</b>	
<p></p>	
<b>CONSULTATION</b>	
<p>24 September 2014 - the Commissioning Plan for Education Provision 2015-19 was endorsed by the Cabinet Committee prior to the final version being considered and approved by Cabinet on 13 October 2014.</p> <p>8 July 2015 – A report on the Future Provision of Secondary Education in Kent – Cabinet Committee noted the actions required to increase Secondary school capacity to meet the demands of a growing Secondary school population.</p> <p>The Commissioning Plan for Education Provision is being updated and will go to Cabinet for endorsement in December 2015.</p> <p>Other consultation planned or undertaken:  It is planned that the Academy will hold a consultation on the proposed enlargement later this year. The Academy will seek approval from the Secretary of State. If agreed, the Academy will consult on increasing their published admission number from 120 to 150.</p> <p>Local Member: Alan Marsh, Herne and Sturry</p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b>  Keith Abbott, Director of Education Planning and Access, Marisa White, Area Education Officer - East Kent  keith.abbott@kent.gov.uk,  marisa.white@kent.gov.uk  Tel: 01622 696588, Tel: 01227 284407</p>	<p><b>Lead Director:</b>  Patrick Leeson, Corporate Director Education and Young People Services  patrick.leeson@kent.gov.uk  Tel: 01622 696550</p>
<p><b>Supporting documents</b>  B4 PL app East Kent expansions EYPS CC 21.01.16 (2) - Copy</p>	
<p><b>Reference No:</b> 16/0002</p>	<p><b>Key Yes</b>  <b>Reason if Key Decision:</b></p>
<p><b>Proposal to expand South Borough Primary School, Stagshaw Close, Maidstone ME15 6TL from 210 to 420 places by September 2016</b></p>	

The Cabinet Member for Education and Health Reform is asked to consider and approve the recommendations to:

- (i) Allocate £2.6 million from the Basic Needs budget.
- (ii) Authorise the Director of Property and Infrastructure Support in consultation with the Director of Law and Governance to enter into any necessary contracts/ agreements on behalf of the County Council
- (iii) Authorise the Director of Property and Infrastructure Support to be the nominated Authority Representative within the relevant agreements and to enter into variations as envisaged under the contracts.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Education & Health Reform  
**Expected Date:** Not before January 2016

**FURTHER INFORMATION**

**CONSULTATION**

**Further information or to make representations**

<p><b>Lead officer:</b>          Jared Nehra, Area Education Officer - West Kent          jared.nehra@kent.gov.uk</p>	<p><b>Lead Director:</b>          Patrick Leeson, Corporate Director Education and Young People Services          patrick.leeson@kent.gov.uk          Tel: 01622 696550</p>
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**Supporting documents**  
 B6 RGPL app South Borough expansion

<p><b>Reference No:</b> 15/00110</p>	<p><b>Key Yes Reason if Key Decision:</b></p>
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**Inter Authority agreement between KCC and Gravesham Brough Council**

To enter into an inter authority agreement to increase levels of recycling and reduce the disposal costs for KCC

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Environment & Transport  
**Expected Date:** Not before January 2016

**FURTHER INFORMATION**

<b>CONSULTATION</b>	
Environment and Transport Cabinet Committee will discuss the proposed decision at its meeting on 13 January 2016.	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> David Beaver, Head of Network Management and Performance, Roger Wilkin, Interim Director of Highways, Transformation and Waste david.beaver@kent.gov.uk, roger.wilkin@kent.gov.uk Tel: +443000413479	<b>Lead Director:</b> Barbara Cooper, Corporate Director of Growth, Environment and Transport barbara.cooper@kent.gov.uk Tel: 03000 415981
<b>Supporting documents</b> PRoD - Inter Authority agreement between KCC and GBC Report - Inter Authority agreement between KCC and GBC Appendix A	

## JANUARY 2016 - BY CABINET

<b>Reference No:</b> 15-00087	<b>Key Yes Reason if Key Decision:</b>
<b>Kent Environment Strategy</b>	
Adoption of the refreshed Kent Environment Strategy: A strategy for environment, health and economy.	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet <b>Expected Date:</b> January 2016	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Carolyn McKenzie, Sustainability and Climate Change Manager	<b>Lead Director:</b> Barbara Cooper, Corporate Director of Growth, Environment and

carolyn.mckenzie@kent.gov.uk Tel: 01622 221916	Transport barbara.cooper@kent.gov.uk Tel: 03000 415981
<b>Supporting documents</b> Signed FED	
<b>Reference No:</b> 16/00010	<b>Key No</b> <b>Reason if Key Decision:</b>
<b>Primary and secondary school co-ordinated admissions schemes for 2016</b>	
To agree the primary and secondary school co-ordinated admissions schemes for 2016 and the admission arrangements for Kent community and voluntary controlled primary schools and the admission arrangements for Kent community and voluntary controlled secondary schools 2017	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet <b>Expected Date:</b> January 2016	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Scott Bagshaw, Head of Fair Access scott.bagshaw@kent.gov.uk Tel: 01622 694185	<b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People Services patrick.leeson@kent.gov.uk Tel: 01622 696550
<b>Supporting documents</b>	

## FEBRUARY 2016 - BY COUNTY COUNCIL

<b>Reference No:</b> 15/00112	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Budget and Council Tax level for 2016-17 and Medium Term Financial Plan 2016-19</b>	



Approval of Budget and Council Tax level for 2016-17 and Medium Term Financial Plan for 2016-19.

The Budget Book and Medium Term Financial Plan (Draft for County Council) will be considered for approval on 11th February 2016.

Although this is not a key decision as such, the Forward Plan is used as a mechanism to give added transparency to the milestones of the Budget and MTFP process.

The delivery of the Medium Term Financial Plan and Annual Budget is listed as a key activity within the Finance and Procurement Business Plan.

The County Council must notify district councils of its share of the Council Tax and the precept needed to fund the budget by the end of February. Notifying districts of the precept earlier than the statutory deadline helps with their financial planning.

Financial Implications: As will be outlined in Budget Book and MTFP

Legal Implications: County Council has a statutory duty to set its budget and Council Tax. The Council's s151 officer has to give statutory assurance on the robustness of estimates and adequacy of reserves

Equality Impact:

Date of initial screening to assess the need for a full equality impact statement: October 2015

#### **DECISION DETAILS**

**Decision Maker:** County Council  
**Expected Date:** February 2016

#### **FURTHER INFORMATION**

#### **CONSULTATION**

Has consultation been undertaken or planned?

Public consultation launched 13th October until 24th November 2015.  
Consultation material available on-line (including Council Tax question, budget modelling tool and free comments section) with limited print run for those requiring alternative format  
Live web chat – date to be confirmed  
Staff workshop with T200 group of managers 22nd October 2015  
Market research (FACTS International) includes 3 resident workshops (7th, 11th and 14th November), staff workshop 5th November, and face to face survey of a sample of 1,000 residents

Business sector workshop 18th November Voluntary sector workshop 18th November Kent Youth County Council workshop – date to be confirmed	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b>
<b>Supporting documents</b>	

**NOT BEFORE FEBRUARY 2016 BY CABINET MEMBER**

<b>Reference No:</b> 16/00005	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Blackburn Lodge Care Home, Sheerness - proposal to work with the market to develop alternative services with a final outcome of closure of the care home Blackburn Lodge, Sheerness</b>	
<p>Proposed decision: Subject to the outcome of consultation, to agree that the County Council:</p> <ol style="list-style-type: none"> <li>1. Identify and work with suitable partners to develop alternative services on the Isle of Sheppey</li> <li>2. Transfer residents to alternative provision</li> <li>3. Close Blackburn Lodge</li> </ol> <p>The proposed decision relates to Corporate Objectives and there are a number of strategies and frameworks that need to be considered:</p> <ul style="list-style-type: none"> <li>• Increasing Opportunities, Improving Outcomes: Kent County Council’s Strategic Statement 2015 – 2020</li> <li>• The Care Act 2014</li> <li>• KCC Adult Social Care Transformation Programme</li> <li>• Facing the Challenge: Delivering Better Outcomes</li> <li>• The Kent Accommodation Strategy which is the over-riding Market Position Statement for Kent</li> </ul> <p>Financial Implications:</p> <p>The associated costs and financial implications of the proposal to re-provide services from Blackburn Lodge into new services will need to be fully worked up. It is not yet known how the market will formally respond. There will need to be a continued maintenance programme to meet health and safety requirements while the home is open and continued operational budgets to support the running of the home.</p> <p>Legal Implications:</p>	

The County Council has a statutory responsibility to accommodate people assessed as requiring residential care services. There is a duty to make sure that all care home provision in which the Council places residents is safeguarding individuals and that effective contract management is in place.

Equality Implications:

An Equalities Impact Assessment has been completed for the overall project. Individual EqlAs will be completed to accompany the recommendation report and proposed decision.

The matter is referred to in the Directorate Business Plan/Medium Term Capital Programme.

#### **DECISION DETAILS**

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:** Not before February 2016

#### **FURTHER INFORMATION**

#### **CONSULTATION**

At its meeting on 11 September 2015, the Adult Social Care and Health Cabinet Committee was given the opportunity to comment on the proposals before the start of formal public consultation. The Committee resolved that the proposal for consultation be endorsed.

An update on the formal consultation process was provided to the Adult Social Care and Health Cabinet Committee on 3 December 2015.

A recommendation report was discussed by the Adult Social Care and Health Cabinet Committee on 14 January 2016, at which the proposed decision was endorsed.

Other consultation planned or undertaken:

The County Council has a duty to undertake formal consultation on any proposed changes to services. The procedure for consultation on modernisation/variation or closure of establishments for Social Care will be followed.

A range of stakeholders have been informed in writing and invited to comment on the proposal.

A meeting was held with staff, residents of the home and their relatives, and the minutes of this meeting have been circulated to all participants and posted on the consultation webpage.

The 12 week consultation period for the modernisation of our Older Persons'

<p>Provision concluded on 20 December 2015. Residents, carers, staff, unions and relevant bodies have been involved with meetings and their views have been considered.</p> <p>The consultation concerning Blackburn Lodge received a total of 90 responses. A summary of the responses is set out in the accompanying recommendation report.</p>	
<p><b>Further information or to make representations</b></p>	
<p><b>Lead officer:</b> Christy Holden, Head of Strategic Commissioning - Accommodation Solutions-FSC</p>	<p><b>Lead Director:</b> Anne Tidmarsh, Director, Older People &amp; Physical Disability, Mark Lobban, Director of Commissioning anne.tidmarsh@kent.gov.uk, mark.lobban@kent.gov.uk Tel: 01227 598833,</p>
<p><b>Supporting documents</b> 16-00005 Blackburn Lodge PROD 16-00005 Blackburn Lodge Report 16-00005 Blackburn Lodge Exempt Appendix 1</p>	

<p><b>Reference No:</b> 16/00006</p>	<p><b>Key Yes Reason if Key Decision:</b></p>
<p><b>Wayfarers care home, Sandwich - proposal to work with the market to secure the transfer and sale of the registered care home Wayfarers, Sandwich, as a going concern</b></p>	
<p>Proposed decision: Subject to the outcome of consultation, to agree that the County Council:</p> <ol style="list-style-type: none"> <li>1. Sell Wayfarers as a going concern to a provider of care with a good track record</li> <li>2. Transfer staff under TUPE to the new provider</li> </ol> <p>The proposed decision relates to Corporate Objectives, and there are a number of strategies and frameworks that need to be considered:</p> <ul style="list-style-type: none"> <li>• Increasing Opportunities, Improving Outcomes: Kent County Council's Strategic Statement 2015 – 2020</li> <li>• The Care Act 2014</li> <li>• KCC Adult Social Care Transformation Programme</li> <li>• Facing the Challenge: Delivering Better Outcomes</li> <li>• The Kent Accommodation Strategy which is the over-riding Market Position Statement for Kent</li> </ul> <p>Financial Implications:</p> <p>It is not known what the financial implications are until formal market tender</p>	

activity is underway. It is not expected there will be any immediate savings due to the impact of TUPE and service costs but it is expected there will be over time.

#### Legal Implications:

The County Council has a statutory responsibility to accommodate people assessed as requiring residential care services. There is a duty to make sure that all care home provision that the council places residents in is safeguarding individuals and that effective contract management is in place.

#### Equality Implications:

An Equalities Impact Assessment has been completed for the overall project. Individual EqlAs will be completed to accompany the recommendation report and proposed decision.

The matter is referred to in the Directorate's Business Plan/Medium Term Capital Programme.

### DECISION DETAILS

**Decision Maker:** Cabinet Member for Adult Social Care & Public Health  
**Expected Date:** Not before February 2016

### FURTHER INFORMATION

### CONSULTATION

At its meeting on 11 September 2015, the Adult Social Care and Health Cabinet Committee was given the opportunity to comment on the proposals before the start of formal public consultation. The Committee resolved that the proposal for consultation be endorsed.

An update on the formal consultation process was provided to the Adult Social Care and Health Cabinet Committee on 3 December 2015.

A recommendation report was discussed by the Adult Social Care and Health Cabinet Committee on 14 January 2016, at which the proposed decision was endorsed.

#### Other consultation planned or undertaken:

The County Council has a duty to undertake formal consultation on any proposed changes to services. The procedure for consultation on modernisation/variation or closure of establishments for Social Care will be followed.

A range of stakeholders have been informed in writing and invited to comment on the proposal.

A meeting was held with staff, residents and relatives of the home and the minutes of this meeting have been circulated to all participants and posted on the consultation webpage.

The 12 week consultation period for the modernisation of our Older Persons' Provision concluded on 20 December 2015. Residents, carers, staff, unions and relevant bodies have been involved with meetings and their views have been considered.

The consultation concerning Wayfarers received a total of 65 responses. A number of letters were copied to the local MP, local councillor, Cabinet Member and Leader, and officers within KCC. Each letter was responded to either by a standard acknowledgement or a more detailed letter responding to any queries or inaccuracies in their statements.

A breakdown of the consultation responses is set out in the accompanying recommendation report.

**Further information or to make representations**

**Lead officer:**

Christy Holden, Head of Strategic Commissioning - Accommodation Solutions-FSC

**Lead Director:**

Anne Tidmarsh, Director, Older People & Physical Disability, Mark Lobban, Director of Commissioning  
 anne.tidmarsh@kent.gov.uk,  
 mark.lobban@kent.gov.uk  
 Tel: 01227 598833,

**Supporting documents**

16-00006 Wayfarers PROD  
 16-00006 Wayfarers Report  
 16-00006 Wayfarers Exempt Appendix 1

**Reference No:** 16/00003

**Key Yes**

**Reason if Key Decision:**

**Healthwatch Kent - Contract Extension**

Proposed decision: To extend the current Healthwatch Kent contract for a further two years from 1 April 2016 to 31 March 2018 (as per the terms of the original contract) and delegate authority to the Corporate Director of Social Care, Health and Wellbeing, or other nominated officer, to take the necessary actions to implement the decision.

The decision relates to Corporate Objectives

- Families and carers of vulnerable and older people have access to the advice, information and support they need
- Residents have greater choice and control over the health and

social care services they receive

- The health and social care system works together to deliver high quality community services
- Children and young people have better physical and mental health

Financial Implications: The service will be delivered within the existing budget. It is more cost effective to apply a contract extension to maintain an effective service rather than re-commission.

Legal Implications: Provision of the service is a statutory requirement. Amendments to the Local Government and Public Involvement in Health Act 2007 (as amended) (the 2007 Act) introduced by the Health and Social Care Act 2012 provided the statutory basis for local Healthwatch.

Equality Implications: None

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**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Education & Health Reform  
**Expected Date:** Not before February 2016

**FURTHER INFORMATION**

**CONSULTATION**

The proposed decision will be discussed by the Adult Social Care and Health Cabinet Committee on 14 January 2016.

Other consultation planned or undertaken:

Consultation with the Cabinet Member for Education and Health Reform and Chairman of the Health and Wellbeing Board, because there is a statutory requirement to have a Healthwatch representative as a member of the Board.

**Further information or to make representations**

<p><b>Lead officer:</b>  Emma Hanson, Policy Manager  emma.hanson@kent.gov.uk  Tel: 01622 696611</p>	<p><b>Lead Director:</b>  Mark Lobban, Director of Commissioning  mark.lobban@kent.gov.uk</p>
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**Supporting documents**

	<b>Reason if Key Decision:</b>
<b>Temple Hill Primary &amp; Nursery School in Dartford, from 3FE to 4FE</b>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Expected Date:</b> Not before July 2016	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b>
<b>Supporting documents</b>	

<b>Reference No:</b> 16/00011	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Proposal to enlarge The Canterbury High School, Knight Avenue, Canterbury, CT2 8QA by one form of entry adding a total of 150 secondary school places from September 2017</b>	
<p>The Canterbury district section of the Kent Commissioning Plan for Education Provision 2016-20 has identified a significant pressure on Year 7 places across the district. The expansion of Canterbury High School to 7FE will help to address these pressures and adheres to the principles of our Commissioning Plan as it increases capacity at a good, popular school. In reaching this decision I have taken into account:</p> <ol style="list-style-type: none"> <li>1. <b>The Governing Body's agreement to the proposal and their agreement to carry out an informal consultation with parents/carers, staff and governors.</b></li> <li>2. <b>The views of the Local Member</b></li> <li>3. <b>the views of the Area Education Officer</b></li> <li>4. <b>the views of the Education and Young People's Services Cabinet Committee.</b></li> </ol>	



It is proposed to permanently enlarge Canterbury High School, increasing the PAN to 210 (7FE) for the September 2017 Year 7 intake.

- a) Capital – The enlargement of the school requires the provision of additional general teaching spaces, specialist teaching areas and facilities. A curriculum assessment and feasibility study has been carried out. The total cost is estimated to be in the region of £3.1m. The costs of the project are estimates and these may increase as the project is developed. If the cost of the project is greater than 10% the Cabinet Member will be required to take a further decision to allocate the additional funding.
- b) Revenue – For a period of three academic years, the school will receive protection for an additional 30 Year 7 pupils at the rate of £3,803 per pupil. For each additional classroom, resulting from the expansion of the school, the sum of £6,000 will be allocated towards the classroom setup costs.

Human – As an Academy, the school will decide when to appoint additional teachers, as the school size increases incrementally.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Education & Health Reform  
**Expected Date:** Not before February 2016

**FURTHER INFORMATION**

**CONSULTATION**

**Further information or to make representations**

<p><b>Lead officer:</b>          Marisa White, Area Education Officer          - East Kent          marisa.white@kent.gov.uk          Tel: 01227 284407</p>	<p><b>Lead Director:</b>          Patrick Leeson, Corporate Director          Education and Young People          Services          patrick.leeson@kent.gov.uk          Tel: 01622 696550</p>
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**Supporting documents**  
 PROD

**MARCH 2016 - BY COUNTY COUNCIL**

<b>Reference No:</b> 15/00113	<b>Key</b> Yes
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<b>Reason if Key Decision:</b>
<b>The Kent Minerals and Waste Local Plan 2013-30</b>
Following the Planning Inspectorate's Examination of the Minerals and Waste Local Plan, to accept the Planning inspector's recommendations and recommend to Cabinet and Full council the adoption of the Plan.
<b>DECISION DETAILS</b>
<b>Decision Maker:</b> County Council <b>Expected Date:</b> Not before March 2016
<b>FURTHER INFORMATION</b>
<b>CONSULTATION</b>
<p>The preparation of the Plan has been the culmination of some 10 year's work with stakeholder engagement throughout the process.</p> <p>Consultation to date has involved engagement and collaboration with communities, local organisations and businesses. Public consultation was held for each stage of the plan-making process. It has also been prepared in cooperation with Kent's districts, neighbouring authorities, parish councils and other minerals and waste planning authorities that may be affected by the strategies and policies of the Plan.</p> <p>As part of the Local Plan preparation the Council has demonstrated that it has met the 'duty to cooperate' obligation as set out in the Localism Act (2011) and the National Planning Policy Framework (2012).</p> <p>All Members are affected because the Plan contains the overarching strategy and planning policies for future planning decisions affecting the whole of the County.</p> <p>Local Members have been notified at each stage of the preparation of the Plan. Most recently, members were notified of the Proposed Modifications consultations which ran between August and October 2015.</p> <p>Cabinet previously endorsed the Pre-Submission Draft Kent Mineral and Waste Local Plan (MWLP) at the meeting held on 14 October 2013, prior to its submission to the Full Council on 12 December 2013 where it resolved to approve to submit the Plan to the Secretary of State subject to:</p> <ol style="list-style-type: none"> <li>1. A six week period of public consultation;</li> <li>2. No material objections being received during the public consultation; and</li> <li>3. The Director of Planning and Environment being given delegated powers to approve any non-material changes to the MWLP in consultation with the Cabinet Member for Environment and Transport</li> </ol>

<p>following on from the public consultation and to agree any amendments to the MWLP during the Examination in Public for submission to the appointed Planning Inspector, if these amendments are likely to resolve objections.</p>	
<p><b>Further information or to make representations</b></p>	
<p><b>Lead officer:</b>          Sharon Thompson, Head of Planning Applications Group          sharon.thompson@kent.gov.uk          Tel: 01622 696131</p>	<p><b>Lead Director:</b>          Katie Stewart, Director of Environment Planning and Enforcement          katie.stewart@kent.gov.uk          Tel: +443000418827</p>
<p><b>Supporting documents</b></p>	

**NOT BEFORE APRIL 2016**

<p><b>Reference No:</b></p>	<p><b>Key No</b> <b>Reason if Key Decision:</b></p>
<p><b>Active Travel Strategy</b></p>	
<p>The decision to approve an Active Travel Strategy for Kent County Council will strongly support a number of KCC's strategic outcomes.</p> <ol style="list-style-type: none"> <li>1. Children and young people in Kent get the best start in life:             <ul style="list-style-type: none"> <li>• Kent young people are confident and ambitious with choices and access to work, education and training opportunities.</li> </ul> </li> <li>2. Kent communities feel the benefits of economic growth by being in-work, healthy and enjoying a good quality of life:             <ul style="list-style-type: none"> <li>• Physical and mental health is improved by supporting people to take more responsibility for their own health and wellbeing,</li> <li>• We support well planned housing growth so Kent residents can live in the home of their choice,</li> <li>• Kent's physical and natural environment is protected, enhanced and enjoyed by residents and visitors</li> </ul> </li> <li>3. Older and vulnerable residents are safe and supported with choices to live independently:             <ul style="list-style-type: none"> <li>• Older and vulnerable residents feel socially included.</li> </ul> </li> </ol> <p>The strategy also relates to the Local Transport Plan for Kent 2011-2016 'A Safer and Healthier County' objective.</p> <p>In terms of Facing the Challenge, this strategy will act as a commissioning document that will both guide and inform the evaluation of future commissions.</p>	
<p><b>DECISION DETAILS</b></p>	

<b>Decision Maker:</b> Cabinet Member for Environment & Transport <b>Expected Date:</b> Not before April 2016	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<b>Further information or to make representations</b>	
<b>Lead officer:</b>	<b>Lead Director:</b> Barbara Cooper, Corporate Director of Growth, Environment and Transport barbara.cooper@kent.gov.uk Tel: 03000 415981
<b>Supporting documents</b>	

**LOCAL TRANSPORT STRATEGIES: DATES TO BE CONFIRMED IN LINE WITH DISTRICT TIMETABLES TO BE TAKEN BY CABINET MEMBER**

<b>Reference No:</b> 12/01923 Individual plans will be numbered 12/01923 (a) (b) (c) etc. Canterbury Local Transport Plan	<b>Key Yes</b> <b>Reason if Key Decision:</b> The decisions are likely to be significant in terms of their effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.
<b>Local Transport Strategies - Approval - Various. Current decision: Canterbury LTS</b>	
<p><b>Update July 2015</b> <b>Decision taken</b></p> <p><b>Update June 2015</b> <b>Proposed decision published for comment 24 June 2015</b></p> <p><b>Update April 2015</b> <i>Decision considered and endorsed by the April 2015 Environment and Transport Cabinet Committee</i></p> <p><i>Decision deferred as issues brought to the attention of the Cabinet Member during the proposed decision publication period are resolved.</i></p> <p><b>Update 17 February 2015:</b></p>	

*Proposed decision to endorse the principles set out in the Canterbury Local Transport Plan published.*

**Update 4 February 2015:**

*The Canterbury Local Transport Strategy was considered and the principle endorsed by the Environment and Transport Cabinet Committee in December 2014. A formal decision will now be taken by the Cabinet Member which will set out the terms of the support for the strategy.*

To agree various local transport strategies.

The strategies will 'Help the 'Kent Economy Grow' and 'Tackle Disadvantage' by managing congestion in town centres, improving the reliability of journey times for commuters and visitors and managing freight journeys more successfully. This will in turn enhance key sustainable transport links to employment, education and health care.

Impacts / Costs and risks of proposed decisions:

The transport strategies to be agreed all form part a key part of evidence base for the relevant Local Plan. These plans will be subject to and examination in public by and independent planning inspector during 2015. The appropriateness and deliverability of each strategy will be an important consideration in the inspector's decision on the soundness of the Plan as a whole.

The delivery of each transport strategy will be heavily dependent on securing funding contributions from development through the section 106 and Community Infrastructure Levy (CIL) processes, as KCC's Local Transport Plan funding allocation from Central Government is likely to be under sustained pressure from the foreseeable future. KCC will not be the charging authority therefore it will be reliant on each local council as the planning authority to allocate sufficient CIL revenue to the priority transport infrastructure projects identified in the strategy. The availability of CIL revenue will in turn be dictated by the phasing and extent of new development which will be influenced by a range of external factors.

**DECISION DETAILS**

**Decision Maker:** Cabinet Member for Environment & Transport  
**Expected Date:** Not before February 2015

**FURTHER INFORMATION**

The decisions are likely to be significant in terms of their effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

**CONSULTATION**

**Canterbury LTS:**

The Canterbury LTS was considered by the Canterbury JTB in October 2014 and the KCC Environment and Transport Cabinet Committee in December 2014.

The agenda, papers and minutes can be viewed on the Canterbury City Council website by clicking the link below:

<http://democracy.canterbury.gov.uk/ieListDocuments.aspx?CId=126&MId=9769&Ver=4>

Alongside the Local Plan regulation 18 and 19 consultations conducted by the District Councils, the each Local Transport Strategy will be considered by the relevant JTB and the KCC Environment and Transport Cabinet Committee before being formally agreed by the Cabinet Member.

Further information or to make representations	
<p><b>Lead officer:</b> Sally Benge, Strategic Transport and Development Planning, Ruth Goudie, Strategic Transport and Development Planner, Paul Lulham, Transport Planner, Chad Nwanosike, Strategic Transport and Development Manager, Peter Rosevear, Senior Transportation Engineer sally.benge@kent.gov.uk, ruth.goudie@kent.gov.uk, paul.lulham@kent.gov.uk, chad.nwanosike@kent.gov.uk, peter.rosevear@kent.gov.uk Tel: 01622 221615, , Tel: 01622 798471</p>	<p><b>Lead Director:</b> Mike Austerberry, Interim Corporate Director, Growth, Environment &amp; Transport mike.austerberry@kent.gov.uk</p>
Supporting documents	

## NORTH KENT SCHOOL EXPANSION - INDIVIDUAL DATES TBC

<b>Reference No:</b> 15/00093	<b>Key Yes</b>
	<b>Reason if Key Decision:</b>
North Kent 2016-2017	
<p>The Cabinet Member for Education and Health Reform is asked to consider and endorse the recommendations to:</p> <p>(i) Allocate funds from the Education and Young People's Services Basic Need Budget in order that the proposals may go ahead:</p> <p>a. Enlarge Hextable Primary School in Sevenoaks, from 2FE to 3FE for September 2016</p> <p>b. Enlarge Seal Church of England (VC) Primary School in Sevenoaks, from 1FE to 2FE for September 2016</p>	

- c. Enlarge Weald Primary School in Sevenoaks, from a PAN of 20 to a PAN of 30 for September 2016
- d. Enlarge Wentworth Primary School (Academy) in Dartford, from a PAN of 70 to a PAN of 90 for September 2016
- e. Enlarge Singlewell Primary School in Gravesham, from 1FE to 2FE for September 2016
- f. Enlarge Brent Primary School (Academy) in Dartford, from 2FE to 3FE for September 2016
- g. Enlarge Craylands Primary School in Dartford, from 1FE to 2FE for September 2016
- h. Enlarge Dartford Bridge Primary School , Dartford, from 2FE to 3FE for September 2016
- i. Enlarge Fleetdown Primary School in Dartford, from 3FE to 4FE for September 2016
- j. Enlarge Tymberwood Academy in Gravesham from 2FE to 3FE for September 2016
- k. Enlarge Copperfield Academy in Gravesham, from 2FE to 3FE for September 2016
- l. Enlarge Westcourt Primary School in Gravesham, from 1FE to 2FE for September 2016
- m. Extend the year groups to include 2FE of primary provision, making St George's CE School an all-through provision from 2017
- n. Enlarge Churchill Primary School in Sevenoaks, from a PAN of 50 to a PAN of 60 for September 2017
- (ii) Authorise the Director of Property and Infrastructure Support in consultation with the Director of Law and Governance to enter into any necessary contracts/ agreements on behalf of the County Council
- (iii) Authorise the Director of Property and Infrastructure Support to be the nominated Authority Representative within the relevant agreements and to enter into variations as envisaged under the contracts.

#### DECISION DETAILS

**Decision Maker:** Cabinet Member for Education & Health Reform  
**Expected Date:** Between November 2015 and July 2016

#### FURTHER INFORMATION

#### CONSULTATION

The proposals will be presented at three separate Cabinet Committees over the next 6- 8 months as the results of the public consultations are received.

School consultations can be found at: [www.kent.gov.uk/schoolconsultations](http://www.kent.gov.uk/schoolconsultations)

The following Members and electoral divisions will be affected by these decisions:

Hextable Primary School, Cllr Robert Brookbank, Swanley

Seal Church of England (VC) Primary School, Cllr Nick Chard, Sevenoaks East  
 Weald Primary School, Cllr Nick Chard, Sevenoaks East  
 Wentworth Primary School (Academy), Cllr Jan Ozog, Dartford West  
 Singlewell Primary School, Cllr Colin Caller & Cllr Jane Cribbon, Gravesham East  
 Brent Primary School (Academy), Cllr Penny Cole, Dartford East  
 Craylands Primary School, Cllr Peter Harmon, Swanscombe & Greenhithe  
 Dartford Bridge Primary School, Cllr Tom Maddison, Dartford North  
 Fleetdown Primary School, Cllr Penny Cole, Dartford East  
 Tymberwood Academy, Cllr Colin Caller & Cllr Jane Cribbon, Gravesham East  
 Copperfield Academy, Cllr Narinderjit Thandi and Cllr Sue Howes, Northfleet & Gravesend West  
 Westcourt Primary School, Cllr Colin Caller & Cllr Jane Cribbon, Gravesham East  
 St George's CE School, Cllr Narinderjit Thandi and Cllr Sue Howes, Northfleet & Gravesend West  
 Churchill Primary School, Cllr Richard Parry, Sevenoaks West

**Further information or to make representations**

**Lead officer:**

Ian Watts, Area Education Officer – North Kent, Keith Abbott, Director of Education Planning and Access  
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 Tel: 03000 414302, Tel: 01622 696588

**Lead Director:**

Patrick Leeson, Corporate Director Education and Young People Services  
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**Supporting documents**

FED ENTRY North Kent 2016-2017 V1 1 (2)

**DEFERRED**

**Reference No:** 14/00139

**Key No**

**Reason if Key Decision:** Financial Implications: KSAS is currently funded by £3.4m from central government but this funding is not ring fenced and at the present time the government funding is intended to cease at the end of 14/15.  
 Legal Implications: Following legal challenge in September 2014, by another local authority, the government is reconsidering the national funding of local welfare provision. The outcome of this review



	<p>is expected in December in the provisional local government finance settlement.</p> <p>Equality Implications: An Equality Impact Assessment will be carried out and will be ready for the Cabinet Member to consider in advance of the Key Decision.</p>
<p><b>Kent Support and Assistance Service - future of service</b></p>	
<p>To agree the future of the Kent Support &amp; Assistance Service (KSAS) after April 2015.</p>	
<p><b>DECISION DETAILS</b></p>	
<p><b>Decision Maker:</b> Cabinet Member for Adult Social Care &amp; Public Health  <b>Expected Date:</b></p>	
<p><b>FURTHER INFORMATION</b></p>	
<p>Financial Implications: KSAS is currently funded by £3.4m from central government but this funding is not ring fenced and at the present time the government funding is intended to cease at the end of 14/15.</p> <p>Legal Implications: Following legal challenge in September 2014, by another local authority, the government is reconsidering the national funding of local welfare provision. The outcome of this review is expected in December in the provisional local government finance settlement.</p> <p>Equality Implications: An Equality Impact Assessment will be carried out and will be ready for the Cabinet Member to consider in advance of the Key Decision.</p>	
<p><b>CONSULTATION</b></p>	
<p>The Adult Social Care &amp; Health Cabinet Committee considered the matter, including potential long term options in July and December 2014.</p> <p>The same Cabinet Committee received an update in July 2015 which recommended that no change be made to current provision at this time.</p>	
<p><b>Further information or to make representations</b></p>	
<p><b>Lead officer:</b> Melanie Anthony, Commissioning and</p>	<p><b>Lead Director:</b> Mark Lobban, Director of</p>

Development Manager melanie.anthony@kent.gov.uk Tel: 01622 694937	Commissioning mark.lobban@kent.gov.uk
<b>Supporting documents</b>	
<b>Reference No:</b>	<b>Key Yes</b> <b>Reason if Key Decision:</b>
<b>Sandwich Highways Depot</b>	
<p><b>Update 09/03/2015:</b>  <b>DEFERRED: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value is secured; surveys are being carried out with a view to marketing the site in the future dependent on the outcome of those surveys.</b></p> <p>Latest Update:  19/05/2014: Decision due date changed from 23/12/2013 to 'Not before' 01/11/2014.  REASON: The disposals team at KCC are currently working on new plans for the site in order to ensure that the maximum value for the site is secured. Options appraisal work is underway and this work is expected to take approx. 6 months, therefore an expected decision date is set for November.</p> <p>-----</p> <p>To seek approval to proceed with the disposal of the above site to raise a capital receipt which will be allocated to support the capital programme.</p> <p>To seek approval to identify and progress with the acquisition of a new site for the service.</p> <p>The Director of Property and Infrastructure Support will be authorised to finalise terms for both the disposal and acquisition of a new site.</p> <p>This decision is needed to enable a modern highway service operation to be provided in the East Kent Area that is both reactive and responsive to changing demands. It directly supports 3 of the Bold Steps for Kent.</p> <ul style="list-style-type: none"> <li>• Firstly it helps deliver the “Kent Environment Strategy” by the provision of new environmentally friendly facilities (e.g. grey water) via the construction technique with the eventual adaptation of new work practices within the new depot.</li> <li>• Secondly it builds relations with key business sectors across Kent as the supply chain involved in such a project provides work to businesses of all sizes.</li> <li>• Thirdly by the better siting and provision of facilities for the new depot it ensures that the most robust and effective public protection arrangements are in place for road management including bad weather response.</li> </ul> <p>The impact of the decision is that full assessment of the potential disposal of the site can be explored within the market place to ensure that best value principles are adhered to. In tandem a full search and feasibility study will be undertaken to identify a new location for the alternative highways depot which satisfies the above objectives.</p>	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Corporate & Democratic Services	

<b>Expected Date:</b>	
<b>FURTHER INFORMATION</b>	
<b>CONSULTATION</b>	
<p>The matter was considered by the Property Sub Committee of the Policy and resources Cabinet Committee at its meeting on 27<sup>th</sup> February 2013. The proposed decision was endorsed by the Committee.</p> <p>The report to committee was exempt from publication and consideration of it took place in private.</p> <p>Public minutes can be viewed by clicking on the link below:</p> <p><a href="https://democracy.kent.gov.uk/documents/g5176/Printed%20minutes%2027th-Feb-2013%2014.00%20Property%20Sub-Committee.pdf?T=1">https://democracy.kent.gov.uk/documents/g5176/Printed%20minutes%2027th-Feb-2013%2014.00%20Property%20Sub-Committee.pdf?T=1</a></p>	
<b>Further information or to make representations</b>	
<p><b>Lead officer:</b> Mark Cheverton, Asset Management Surveyor mark.cheverton@kent.gov.uk</p>	<p><b>Lead Director:</b> Mike Austerberry, Interim Corporate Director, Growth, Environment &amp; Transport mike.austerberry@kent.gov.uk</p>
<b>Supporting documents</b>	
<b>Reference No:</b> 12/020231	<b>Key No</b> <b>Reason if Key Decision:</b> Not a key decision
<b>Eden Centre Lease</b>	
<p><b>LATEST UPDATE:</b> 19/05/2014 - Decision due date changed from 01/03/2014 to 01/01/2015. <b>REASON:</b> The decision remains at the earliest stages of investigation and options appraisal. A further review will take place in January 2015 when a decision pathway will be identified and the proposed decision updated further.</p> <p>-----</p> <p><b>To seek agreement to the principle of granting a long lease to a charitable community interest company or similar vehicle, of The Eden Centre, Four Elms Road, Edenbridge.</b></p> <p>The proposal directly links to Bold Steps for Kent, putting the citizen in control, building new partnerships and providing a new fit for purpose building to deliver Library and FSC services in conjunction with other partners such as the Citizen's Advice Bureau and House (West Kent Action), to support Kent's more vulnerable</p>	

citizens.

The impact of the decision will be that KCC will have less control of the management and operation of the centre as they would become the responsibility of a third party.

Risks identified are:

- Reliance on the professionalism of the trustees to deliver a successful facility, agreeing with all partners a financial model for the charitable vehicle
- Reputational damage to KCC if the charitable vehicle were to fail
- Obtaining buy in from all community groups in occupation to form trust
- Untried and untested model
- Level of income generation from the centre which could go to the charitable vehicle is currently unknown as a new facility
- Continued KCC ownership of a non-core asset
- Officers may be unable to get agreement from stakeholders, charitable vehicle does not prove financially sustainable or the trust may break down and charitable vehicle will have to pick up void periods and associated costs (benefit to KCC).

#### **DECISION DETAILS**

**Decision Maker:** Cabinet Member for Corporate & Democratic Services  
**Expected Date:**

#### **FURTHER INFORMATION**

Not a key decision

#### **CONSULTATION**

The Eden Church, Citizen's Advice Bureau, House (West Kent Action), Edenbridge Library and FSC as partners in the centre. It is expected that representatives from all of these occupier groups will be represented by the charitable vehicle trustees, along with Sevenoaks District Council and Edenbridge Town Council.

#### **Further information or to make representations**

**Lead officer:**

**Lead Director:**

Rebecca Spore, Director of Infrastructure  
rebecca.spore@kent.gov.uk  
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#### **Supporting documents**

**Reference No:** 14/00159

**Key Yes**

**Reason if Key Decision:**

Expenditure or savings of more than £1m

<b>Proposal to expand Bysing Wood Primary School</b>	
To expand Bysing Wood Primary School from 1FE to 2FE.	
<b>DECISION DETAILS</b>	
<b>Decision Maker:</b> Cabinet Member for Education & Health Reform <b>Expected Date:</b>	
<b>FURTHER INFORMATION</b>	
Expenditure or savings of more than £1m	
<b>CONSULTATION</b>	
To be discussed at a future meeting of Education and Young People's Services Cabinet Committee Local Member for Faversham, Tom Gates, to be consulted	
<b>Further information or to make representations</b>	
<b>Lead officer:</b> Kevin Shovelton, Director Education Planning & Access, Marisa White, Area Education Officer - East Kent kevin.shovelton@kent.gov.uk, marisa.white@kent.gov.uk Tel: 01227 284407	<b>Lead Director:</b> Patrick Leeson, Corporate Director Education and Young People's Services patrick.leeson@kent.gov.uk Tel: 01622 696550
<b>Supporting documents</b>	